

2021 STUDENT REQUISITES AND SUBJECT CONTRIBUTIONS LETTER

Foundation

Dear Parents,

Beaconsfield Upper Primary School is looking forward to another great year of teaching and learning and would like to advise you of our parent payment arrangements for 2021.

Please find the fee schedule for 2021 attached. Please complete this form and return to the school by 4th December so the school can prepare accordingly.

Beaconsfield Upper Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Stationery supplies are purchased in bulk to provide the best available pricing.

Financial Support for Families

BUPS understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (available to holders of a valid Health Care Card)
- Payment plans

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Vicki Miles

Ph: 03 5944 3591 | Email: Beaconsfield.upper.ps@education.vic.gov.au

Payment Methods

- Pay at the Office (please fill out attached invoice and include with payment).* **If Covid restrictions allow**
- Pay via Qkr app
- Payment by Credit Card over the phone
- Pay in **two** equal instalments, the first instalment by **January 28th** and the second by **Thursday, 1st April, 2021**. (last day of term 1).

Refunds

Requests for refunds must be made in writing, and will be considered case by case.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

Vicki Miles
Principal

Travis De La Rue
School Council President

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.

Student Name _____

Fee schedule – Foundation

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. BUPS also continues to welcome your voluntary contributions for 2021.

Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own. Please indicate which items you would like to purchase through the school on the table below:

Essential Student Learning Items	Amount	Purchase through school
Art supplies – including paper, glue, clay, paint	20.00	
Consumables for Literacy, Numeracy, Integrated learning: Cover paper, tape, markers, pencils	50.00	
My home Reading Journal KLUWELL Yellow	4.00	
Booklist as attached	107.00	
TOTAL	\$181	

Attached is a booklist which guides you on the everyday items that your child will use in the classroom. Please indicate which items you would like to purchase through the school on the attached booklist

Optional Items

BUPS offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child.

Optional Item	Amount	Amount paid
Optional excursions as scheduled throughout 2021. The cost of these excursions will be advised throughout the year.	To be advised	
Yearbook	\$15.00	

Voluntary Contributions

BUPS continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021 as well as providing additional activities and services for all students.

Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family	Amount
Printing to assist with purchasing paper and toner for classroom use	No	\$30	
ICT/Library Fund. This fee is vital in maintaining a Library that contains the latest computers and audio visual equipment as well as non-fiction/fiction books and electronic resources that are central to the school's learning program.	Yes	\$50	
Grounds' Levy to assist in meeting the costs of maintaining and improving the school grounds. This fee is also used to pay for plants and materials used at working bees and the maintenance wages	No	\$30	
TOTAL			\$

****These contributions are per family**

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

Parent Payment Charges

Essential Student Learning Items
 Optional Items
 Voluntary financial contribution

Amount _____
 Amount _____
 Amount _____

TOTAL _____

Parent/guardian signature _____

Booklist – Foundation 2021

Item	Number	Purchase through school
Faber-Castell Playsafe Project Marker Ass Clr - Fine Tip 12 Pkt	2	
Faber Classic Colour Pencils 24 Asst 3.3 Lead - Bonus Sharpener	2	
Uniball Prockey Marker Bullet Assorted 8's	1	
Staedtler 351 Lumocolour Whiteboard Marker Assorted Colours 8	1	
Expo whiteboard marker 1.4mm Fine Tip Black	3	
Stetro Moulded Pencil Grips Priced Each	2	
Writer Graph Reams 10mm Ruled Graph Paper Portrait 1 Sided	1	
Wooden Ruler Lacquered -Polished 30cm	2	
Jasart Brush 582/8 Round Box 1	1	
Scrap Book Megasaurus Bond 90gsm 330mm x 245mm 64 page	3	
Writer Premium Story Book 64pg Top 1/2 plain-Bottom 1/2 24mm Dotted Thirds ruled+margin (Telephone)	2	
Bostik Glue Stick Clear 35Gm	2	
All Purpose PVA 125ml - Twist Top Bottle	1	
Bostik BluTack 75gm -compact pack	1	
Post It Notes Super Sticky 654-5SST Recycled 76X76mm Tropical Pkt 5	1	
Crayola Crayons Large 48 Asst Deskpack 8 Colors	1	
Jumbo Popsticks Natural Packet 200	1	
Micador JR Safety Scissors Left or Right Handed 130mm	1	
**Tick here to purchase all items though school		